

Appointment Type: Permanent
Working Time: Full Time
Reference Code: 21437i
Opening Date: 05/06/2010
Closing Date: 05/20/2010

Transition Correctional Mental Health Counselor (CMHC3) **\$3,293 - 4,322 Monthly (Range 49) with a comprehensive benefits package!**

Agency Information

Health Services is seeking experienced and highly motivated individuals to fill six Transition Correctional Mental Health Counselor positions throughout the State. These positions are in the Washington General Service, classified as Corrections Mental Health Counselor 3.

This recruitment will be used to fill six (6) Transition Correctional Mental Health Counselor vacancies. The locations of these positions will be:

- Kennewick;
- Seattle;
- Tacoma;
- Everett or Mt. Vernon (TBD);
- Vancouver or Longview (TBD); and
- Spokane, WA.

If you would like to be considered for this opportunity, when applying online please include a LETTER OF INTEREST describing how you meet the qualifications of the position AND which location(s) you are applying for.

Agency Profile:

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in WA State.

Agency Mission: To Improve Public Safety.

DOC offers:

- Hundreds of rewarding and exciting careers
- Flexible schedules
- Comprehensive compensation packages
- Training and development opportunities
- The fulfillment of public service

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs Division, and Health Services Department. The Department employs 8,750 staff and has a biennial budget of approximately \$1.8 billion. For additional information about the Department of Corrections, please visit www.doc.wa.gov.

Duties

The Transition Correctional Mental Health Counselor (CMHC3) will be responsible for the transition of Offender Re-entry Community Safety (ORCS) participants from prison facilities to the community. Additional special/high need offenders may also be included for transitional purposes as resources allow. This position will work in close collaboration with CCO's, prison staff, community mental health agencies, Regional Support Networks, chemical dependency treatment providers and several divisions within the Department of Health and Recovery Services. Provision of direct services for specific offenders may include group and/or individual cognitive/behavioral interventions, therapy and treatment. This is a legislatively mandated program which provides resources for enhanced services in the community to minimize risk to public safety.

The CMHC3 will establish, schedule and lead the Multi-System Care Plan Transition Teams (MSCPT) for assigned ORCS participants. Coordinate release planning with the Regional Support Network/ORCS contracted community mental health treatment provider, Community Corrections Officers and other team members.

The CMHC3 will identify risks, treatment needs and services needed for each ORCS participant and corresponding resources available and necessary to address those identified risks and needs prior to and post release. Provide case management and direct treatment services and counseling to specified offenders as indicated, to include cognitive behavioral groups, mental health groups and individual treatment therapies. May assist in transport of designated offenders from prison or in the community.

Develop and maintain strong collaborative relationships with law enforcement, social services, medical, mental health and other treatment providers, victim(s) & victim advocates, landlords, employers, and community leaders to enhance services and resources for the severely mentally ill and special need offenders.

Qualifications

REQUIRED QUALIFICATIONS:

- A Bachelor's degree with major study in a social or behavioral science from an accredited college or university whose accreditation is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA),

AND

Two (2) years of experience of mental health, criminal justice or social service which INCLUDES six (6) months of experience providing group or individual mental health treatment**.

A Master's degree in a related field may be substituted for one (1) year of experience OR a Ph.D. degree in a related field may be substituted for the two (2) years of experience. Neither degree can remove the requirement for the six (6) months of experience providing group or individual mental health treatment. Degrees must be obtained from an accredited college or university whose accreditation is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA).

- Must obtain status as an Agency Affiliated Counselor through the Washington State Department of Health or possess a Certified Counselor credential. Each employee is expected to maintain and adhere to the continuing education requirements for the applicable professional credential. Each employee must adhere to legislation and/or law changes that may affect current licensure and/or registration requirements.

**Experience in mental health treatment may be defined as any experience where responsibilities have included mental health treatment planning, mental health program implementation and/or direct delivery of client mental health services.

DESIRED QUALIFICATIONS:

- A Master's degree in psychology, counseling, criminal justice, social work or related field from an accredited college or university whose accreditation is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA).
- Experience working in a forensic or correctional setting with mentally ill or special needs offenders.

Special Notes

Please consider the following when deciding whether to apply for this opportunity:

- Required to join union within 30 days of employment;
- The physical location is in an office/cubicle setting in a DOC community justice center or field office;
- Work hours are typically 8 to 5, five days per week with likely adjustments for certain circumstances e.g. offenders releasing on a weekend, attending community meetings or other events which may occur outside of the normal work week;
- Travel throughout the assigned geographic region may be extensive and will include entering prisons and meeting offenders within a prison setting;
- All Department of Corrections' employees are fingerprinted for a criminal history background check; and
- All DOC facilities and vehicles are smoke and or tobacco free.

APPLICATION PROCESS:

You must also complete the entire Application Wizard, however, completion of the Diversity Profile Questionnaire is optional. To ensure you complete the entire application, once in the Application Wizard, scroll to the right of the page and use the arrows to go to additional tabs. Remember to click on "Save" at the bottom of each tab to ensure your entries are saved. Be sure to also unlock your profile and keep your email address and other contact information current.

For further information about managing your application and profile, please refer to "Manage Your Job Applications and Profile" link located under the "Tips & Help" heading within www.careers.wa.gov.

Other Information

Washington State Employees enjoy outstanding comprehensive benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; flexible work hours; training; and state retirement plans. For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>.

The Core Competencies for all Department of Corrections' employees include: Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment email Cori Vanderhule at clvanderhule@doc1.wa.gov.

How to Apply

For job seekers who are not permanent state of Washington employees:

1. Go to <http://careers.wa.gov/SearchAndApply.htm>.
2. If you are a new user, click on Register Now under the heading: **New Users**. Complete the fields under the **Registration** page. Remember to read and confirm acceptance of the Data Privacy Statement under the **Data Privacy Statement** header. Click Register. You are encouraged to build your profile in the system by clicking Option 1: Build Resume Profile under the header **My Resume**. Returning users can log-in by clicking the Job Seekers Login button.
3. Click on Apply Directly under the heading **My Job Search and Applications**.
4. In the reference code field, enter *21437* and click on Start Search.
5. Click on the link Transition Correctional Mental Health Counselor (CMHC3), Statewide under the **Job Posting** column heading to view the complete announcement and apply.
6. Click through all the tabs along the top to complete your application and a questionnaire.
7. Attach your current resume through the **Attachments** tab.
8. Submit a cover letter summarizing how your knowledge, skills and abilities meet the minimum qualifications of this position under the **Cover Letter** tab.
9. Your application will not be submitted until you hit the **Submit** button under the **Send Application** tab. Make sure to review all your information as you will not be able to edit your application once it has been submitted.

10. If you would like to see the status of your application, click on View Profile and Application History Statuses and Scores under the **My Job Search and Application** column heading on the **External Job Seeker Start Page**. You will be able to view your questionnaire scores on this page, including the latest status of all your applications.

Help is available

- A users' guide for applying to jobs is available at <http://careers.wa.gov/help/>.
- If you need assistance applying for this job, please call DOP at (360) 664-1960 or 1-877-664-1960 or e-mail Information@dop.wa.gov.

Job seekers please note: **NEOGOV, Washington State's NEW online job application system, will replace the current application system on July 1, 2010.**

You will need to create an account in **NEOGOV to apply for jobs after July 1, 2010.** Your current information will **NOT** automatically transfer over to the new system.

We recommend that you **SAVE A COPY OF YOUR PROFILE before July 1!** For more information on **NEOGOV**, including instructions on saving your current profile, go to doc.wa.gov/jobs